

Draft Agenda

NACEPT Superfund Subcommittee

September 3-5, 2003

Wyndham City Center Hotel
1143 New Hampshire Avenue
202-775-0800 or 1-800-526-7495

Wednesday, September 3, 2003

1:00 – 1:30 Registration and Public Sign-In

1:30 – 1:45 Welcome and Introductions

Ray Loehr, Chairman of Superfund Subcommittee, will provide an overview of the following: 1) Statement of Charge, 2) Summary of last meeting, 3) Summary of activity since the last meeting, 4) Statement of Purpose for this meeting with goals and objectives. Members will be asked to introduce themselves.

1:45 – 2:15 Welcome from EPA Representative

An EPA Representative will welcome the Subcommittee and address 1) changes in staffing in Senior Management and how that impacts the Subcommittee 2) clarify the Agency's commitment to the Subcommittee 3) explain relevant initiatives underway internally.

2:15 – 2:30 Agenda Review

John Ehrmann, Meridian Institute Facilitator will review and explain the meeting objectives and flow of the agenda.

2:30– 3:30 Introduction to the Revised Draft Report Text

John Ehrmann will review the changes to the August, 2003 Draft Report, review the revised organization, and highlight key sections. He will discuss with the subcommittee members the focus of the review at this point in time and how the agenda will be used to discuss and revise the August 2003 Draft Report.

3:30 - 5:15 Group Discussion of Draft Report

The group will address the key issues raised in the August 2003 Draft Report and focus discussion on deliberating over and developing consensus on the recommendations.

5:15 – 5:45 Public Comment Period

5:45 – 6:00 Wrap-Up

Dr. Loehr and Dr. Ehrmann will recap the day and review the agenda for the following day.

7:00

Optional Group Dinner

Arrangements will be made for any Subcommittee members who would like to go to dinner.

Thursday, September 4, 2003

8:00 – 8:30

Registration and Public Sign-In

8:30 – 8:45

Miscellaneous Business

- *Reports from other related groups or meetings*
- *John Ehrmann - Review & make adjustments to agenda*

8:45 – 12:00

Group Discussion of August 2003 Draft Report Continued

Continuation of group deliberation on key issues raised in the August 2003 Draft Report.

12:00 – 1:15

Lunch

1:15 – 2:45

Group Discussion of August 2003 Draft Report Continued

Continuation of group deliberation on key issues raised in the August 2003 Draft Report.

2:45 - 3:00

Break

3:00 – 5:00

Group Discussion of August 2003 Draft Report Continued

Continuation of group deliberation on key issues raised in the August 2003 Draft Report.

5:00 – 5:30

Public Comment Period

5:45 – 6:00*

Wrap-Up and Agenda Planning for the Following Day

Dr. Loehr and Dr. Ehrmann will recap the day and review the agenda for the following day.

7:00 pm

Dinner

Arrangements will be made for any Subcommittee members who would like to go to dinner.

**In the event that additional deliberation or work group meetings are needed, these time frames may be adjusted as necessary by the chair.*

Friday, September 5, 2003 (OPEN TO THE PUBLIC)

NOTE: *The Chairman of the Subcommittee reserves the right to adjourn the public meeting on Thursday September 4th if the group has completed its discussion of the report. Should that happen, the Friday session will be used for working group meetings and will be closed to the public.*

8:00 – 8:30 Registration and Public Sign-In

8:30 – 8:40 John Ehrmann- Review & make adjustments to agenda

8:40 – 10:00 Group Discussion of August 2003 Draft Report Continued
Continuation of group deliberation on key issues raised in the August 2003 Draft Report.

10:00 – 10:30 Public Comment Period

10:30 – 10:45 Break

10:45 – 11:15 Discuss NACEPT Council Review of the available version of the Draft Report
The Subcommittee will discuss preparation for the NACEPT Council review of the draft report.

11:15 – 12:00 Discussion of the Editing and Revision Process for the next version of the Draft Report
Planning session with the Subcommittee Members regarding the focus, goals and schedule for their work forward. The next steps for the revision process for the Report will be discussed in detail. A proposed set of steps and timeframes will be prepared in advance.

12:00 – 12:30 Wrap-Up
Dr. Loehr and Dr. Ehrmann will wrap up the proceedings and will outline next steps, upcoming meeting dates, etc.

12:30 pm Subcommittee Meeting Adjourns